



St Edward's C of E Primary School

Exploring faith, life and learning



Complaints Committee

This committee meets as required to deal with cases relating to individuals. A pool of 3 governors are convened (not including any staff or the headteacher).

This committee meets twice a year and when necessary

Membership

A pool of Governors any 3 of whom will deal with a particular complaint.

All staff at the school (including the Headteacher) and, where possible, all members of the Committee responsible for considering staff discipline cases to be excluded.

It is recommended that at least one Parent Governor is included.

Governors with detailed knowledge of the case to be considered should not be members of the Committee for that case.

Overall Purpose of the Committee

To consider complaints, from parents and members of the public, in accordance with the Schools Complaints Procedure.

Membership

Mrs Jenny Banks (Chair)

Mrs Sarah Kinrade

Miss Jill Smith

Mr Roy Down

Miss Alison Greenwood

Mrs Sharon Hardy

Mrs Asia Begum

Mrs Shafeen Ashraf

Reverend Sydwell Isaac

Mrs Dawn Frost (SBAC)

Updated March 2024